



TERMS OF REFERENCE

For DEVELOPMENT OF A COMMUNITY BAROMETER

CALL FOR EXPRESSION OF INTEREST AND SCOPE OF WORK

About WCoZ

Women's Coalition of Zimbabwe (WCoZ) is a network of women's rights champions and women's rights organizations in Zimbabwe with national structures established in 1999. WCoZ brings women from diverse backgrounds to advocate for the attainment and enjoyment of their socio-economic and political rights and ensure that the women and girls empowerment agenda remains central to the national agenda.

Background of the Consultancy

WCoZ is implementing a project that aims to strengthen women's representation, participation and inclusion in decision making processes at local and national levels. Against this background, WCoZ is inviting expressions of interest from interested consultant/s to develop an online barometer to continuously track and monitor women's representation and participation in leadership and decision-making structures and processes.

Tasks under the Consultancy

In carrying out this work, reporting to the National Coordinator and under the supervision of the Project team, the consultant shall:

- Submit a detailed inception report outlining the Consultant's understanding of the assignment and the approach to be employed.
- Develop an online Community Barometer
- Unpack the Barometer and build WCoZ Capacity on its use

Deliverables:

The Consultancy will be responsible for the following deliverables:

- Development of a Community Barometer
- Capacity building of WCoZ on the use of the Community Barometer
- Training report

Duration

This is a 21 Day Consultancy. Further details to be disclosed to the successful candidate

Expected Qualifications, experience of the Consultant

- The Consultant must possess at least a Degree in ICT or any relevant fields.
- Minimum 10 years of relevant experience conducting similar work.

Bid Format

- Interested and experienced individuals or teams should submit an Expression of Interest (EOI) to coalitionzw@gmail.com and copy wcozprocurement@gmail.com on or before **5 September 2022**.
- The EOI must detail the Consultant's understanding of the Scope of Work, and methodological approach. It will also detail work-plan, including dates for when specific tasks will be done. The EOI should also include a detailed budget, indicating a breakdown of all costs for conducting this work such as consultancy daily rate. *The EOI must not exceed five pages.*
- Cover letter summarizing the applicant's skills and past experience relevant to conducting the outlined SOW.
- Detailed C.V(s)/resume(s), with names of three referees and their contact details (email and phone)
- At least 1 recent sample similar to that called for in this SOW for which the applicant was a lead author.