



TERMS OF REFERENCE

FOR

DOCUMENTATION OF WOMEN AND GIRLS' ISSUES IN HUMANITARIAN CRISES

About WCoZ

Women's Coalition of Zimbabwe (WCoZ) is a network of women's rights advocates and women's rights organizations in Zimbabwe with national structures established in 1999. WCoZ brings women from diverse backgrounds to advocate for the attainment and enjoyment of their rights and ensure that the women and girls empowerment agenda remains central to the national agenda.

Background of the Consultancy

As part of regional solidarity engagements and action, WCoZ is working on an intervention to connect and strengthen support for feminist humanitarian response action in Southern Africa. Against this background, WCoZ is inviting expressions of interest from interested consultant/s to document women and girls' issues on humanitarian crises and response in Zimbabwe. The documentation will generate knowledge on women's experiences in order to inform advocacy and celebrate women's resilience and solidarity in humanitarian crises.

Tasks under the Consultancy

This work will be carried out remotely, reporting to the National Coordinator and under the supervision of the Project team, the Consultant shall:

- Submit a detailed inception report outlining the Consultant's understanding of the assignment and the approach to be employed.
- Data collection and gathering of stories
- Harvesting key lessons, best and promising practices from the stories
- Develop and submit a print publication of the documentation.
- Presentation of a print-ready publication.

Deliverables

The Consultant will be responsible for the following deliverables:

- A print ready publication documenting women and girls' issues on humanitarian crises and response in Zimbabwe.

Duration

This is a 10 Day Consultancy, expected to begin immediately.

Expected Qualifications, experience of the Consultant

- The Consultant **MUST** possess a background in feminist movements, with a qualification in Gender Studies, Social and Development Studies, or any relevant fields.
- Minimum 3 years of relevant work experience in the Humanitarian sector.
- Broader experience and established networks with Women's Rights Organisations in Southern Africa

Bid Format

- Interested and experienced individuals or teams should submit an Expression of Interest (EOI) to coalitionzw@gmail.com and copy procurementwcoz@gmail.com on or before **20 August 2023**.
- The EOI must detail the Consultant's understanding of the Scope of Work, and methodological approach. It will also detail work-plan, including dates for when specific tasks will be done. The EOI should also include a detailed budget, indicating a breakdown of all costs for conducting this work such as consultancy daily rate. *The EOI must not exceed five pages.*
- Cover letter summarizing the applicant's skills and past experience relevant to conducting the outlined SOW.
- Detailed C.V (s)/resume(s), with names of the three referees and their contact details (email and phone)
- At least 1 recent sample similar to that called for in this SOW for which the applicant was a lead author.

NB: Women are strongly encouraged to apply.